

文藻外語大學

Wenzao Ursuline University of Languages

輔系、雙主修、學程選課申請表

Application for Minors, Double Majors, and Track Programs

_____學年度第_____學期

申請日期：_____年_____月_____日

_____semester of _____academic year

Application Date: _____yyyy _____mm _____dd

部別 Division	學制 System	班級 Class	學號 Student ID Number	姓名 Name	聯絡電話 Contact Phone Number		
<input type="checkbox"/> 日間部 Day Division <input type="checkbox"/> 進修部 Division of Continuing Ed.	<input type="checkbox"/> 二技 2-Year College <input type="checkbox"/> 四技 4-Year College						
申請類別 Category	<input type="checkbox"/> 輔系 Minors (系列 Department : _____) <input type="checkbox"/> 雙主修 Double majors (系列 Department : _____) <input type="checkbox"/> 學程 Track (名稱 Name : _____)			註冊組審核 Registration Section			
加/退選 Add Course/ Drop Course	選課代碼 Course Code	科目名稱 Course Title	開課 年級 Year	開課 班級 Class	組別 Group	學分 數 Credits	開課單位主任 Chairperson of Offering Courses
加選 Add Course							
加選 Add Course							
加選 Add Course							
加選 Add Course							
加選 Add Course							
退選 Drop Course							
退選 Drop Course							
退選 Drop Course							
退選 Drop Course							
退選 Drop Course							
學生所屬輔系、雙主修、學程主任 Chairperson of the Student's Minor, Double Major or Track							
課務組承辦人 Curriculum Section Staff		課務組組長 Manager, Curriculum Section			教務長 Dean of Academic Affairs		

備註說明 Notes :

1. 辦理流程：(1)填寫申請表(2)註冊組審核(3)教學單位簽核(4)申請表繳回課務組。Procedure: (1) Students complete the application. (2) Review by Registration Section. (3) Review by instructional unit. (4) Submit application form to Curriculum Section.
2. 上述欄位皆須填寫完整，「選課代碼」請至校務資訊系統查詢【開課一覽表】。This form should contain all requested information; "Course code" can be looked up in course catalog using the University's information system.
3. 本表不適用於教育學程選課。This form should NOT be used for Teacher Education Center courses.
4. 選修輔系、雙主修專班之課程，不須另外繳交專班費用，所選修之學分數合併計於大學部 27 學分數內。
Additional tuition is not charged for courses that are part of a student's minor or double major if the total number of credits taken is 27 or below.
5. 如欲選修之科目已額滿，須另填「課程人數額滿加簽申請表」辦理加簽，否則不得加選。
Students wishing to register for a course that is full must submit an application to register for the full course. Otherwise, they may not be added to the course.