

文藻外語大學

Wenzao Ursuline University of Languages

日間部跨進修部選課申請表

Application for Day Division Students to Cross-Register for Night Division Course(s)

_____學年度第_____學期

_____ semester of _____ academic year

***黑色粗框內請同學勿填寫 Please do not write inside the black box.**

學制 System		班級 Class		學號 Student ID Number		姓名 Name		聯絡電話 Contact Phone Number	
<input type="checkbox"/> 二技 2-Year College <input type="checkbox"/> 四技 4-Year College <input type="checkbox"/> 五專 5-Year Junior College									
選課代碼 Course Code	科目名稱 Course Title	開課學制 System	開課 年級 Year	開課 班級 Class	組 別 Group	學分 數 Credits	申請原因 Reason for Application		核定類別 Review Category (所屬系主任勾選) (For the Chairperson)
		【Division of Continuing Ed.】 <input type="checkbox"/> 二技 2-Year College <input type="checkbox"/> 四技 4-Year College					<input type="checkbox"/> 必修課重補修 (限應屆畢業生、轉學生)。Retake of required course (Restricted to graduating and transfer students). 【欲抵免科目】 <input type="checkbox"/> 修習未開、額滿、衝堂之選修課程。Courses not taken because they were not offered, were full or conflicted with others. <input type="checkbox"/> 修習雙主修、輔系、各類學程。Students pursuing double majors, minors, and track programs. 【日間部科目名稱】		<input type="checkbox"/> 必修 Required Course <input type="checkbox"/> 專業選修 Specialized Elective Course <input type="checkbox"/> 一般選修 General Elective Course <input type="checkbox"/> 不計入畢業學分 Credits not counted towards graduation
							開課單位審查 Review by Department Offering Courses		所屬系審查 Review by Department of Student's Major
主任 Chairperson							<input type="checkbox"/> 同意 Agree <input type="checkbox"/> 不同意 Disagree		主任 Chairperson
		【Division of Continuing Ed.】 <input type="checkbox"/> 二技 2-Year College <input type="checkbox"/> 四技 4-Year College					<input type="checkbox"/> 必修課重補修 (限應屆畢業生、轉學生)。Retake of required course (Restricted to graduating and transfer students). 【欲抵免科目】 <input type="checkbox"/> 修習未開、額滿、衝堂之選修課程。Courses not taken because they were not offered, were full or conflicted with others. <input type="checkbox"/> 修習雙主修、輔系、各類學程。Students pursuing double majors, minors, and track programs. 【日間部科目名稱】		<input type="checkbox"/> 必修 Required Course <input type="checkbox"/> 專業選修 Specialized Elective Course <input type="checkbox"/> 一般選修 General Elective Course <input type="checkbox"/> 不計入畢業學分 Credits not counted towards graduation
							開課單位審查 Review by Department Offering Courses		所屬系審查 Review by Department of Student's Major
主任 Chairperson							<input type="checkbox"/> 同意 Agree <input type="checkbox"/> 不同意 Disagree		主任 Chairperson
		【Division of Continuing Ed.】 <input type="checkbox"/> 二技 2-Year College <input type="checkbox"/> 四技 4-Year College					<input type="checkbox"/> 必修課重補修 (限應屆畢業生、轉學生)。Retake of required course (Restricted to graduating and transfer students). 【欲抵免科目】 <input type="checkbox"/> 修習未開、額滿、衝堂之選修課程。Courses not taken because they were not offered, were full or conflicted with others. <input type="checkbox"/> 修習雙主修、輔系、各類學程。Students pursuing double majors, minors, and track programs. 【日間部科目名稱】		<input type="checkbox"/> 必修 Required Course <input type="checkbox"/> 專業選修 Specialized Elective Course <input type="checkbox"/> 一般選修 General Elective Course <input type="checkbox"/> 不計入畢業學分 Credits not counted towards graduation
							開課單位審查 Review by Department Offering Courses		所屬系審查 Review by Department of Student's Major
主任 Chairperson							<input type="checkbox"/> 同意 Agree <input type="checkbox"/> 不同意 Disagree		主任 Chairperson
課務組承辦人 Curriculum Section Staff			課務組組長 Manager, Curriculum Section				教務長 Dean of Academic Affairs		

備註說明 Notes:

- 1、辦理流程：(1)填寫申請表(2)自行送至開課單位及所屬系審查(3)申請表繳至課務組。Procedure: (1) Complete application form. (2) Submit application to department offering course and the department of student's major for review. (3) Submit application form to Curriculum Section.
- 2、辦理必修課程跨部重補修限應屆畢業生及轉學生。Only graduating and transfer students may take required courses in night divisions.
- 3、如欲選修之科目已額滿，須另填「課程人數額滿加簽申請表」辦理加簽，否則不得加選。Students wishing to register for an elective course that is full must complete an application to register for the full course. Otherwise, they may not be added to the course.
- 4、跨部選修學分數每學期最多不得超過八學分。The number of credits taken in night divisions per semester may not exceed 8.